

**PORT OF GARIBALDI
MINUTES OF MEETING
NOVEMBER 4, 2009**

OPEN REGULAR MEETING

The **regular meeting** of the Port of Garibaldi was held in the Port of Garibaldi Conference Room and was called to order at 7:00 p.m. by President Folkema.

Commissioners present: Valerie Folkema, Mary Sause,
John Luquette, Bob Browning
Position 3: currently vacant

Staff present: Kevin Greenwood, Chris Miller, Jessi Lothman
Visitors: Joe Wrabek, Paul Daniels, Sarah Absher, Lois Daniels, Lorraine Vandecouvering, Roberta Bettis, Jerry Bartolomucci, Fred Wright, Nancy McVay

MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of October 21, 2009 regular meeting were reviewed. Motion by Sause, seconded by Browning, to approve minutes of previous meeting as amended. Motion carried 4 - 0.

FINANCIAL REPORT

Motion by Sause, second by Luquette, to approve the August and September 2009 financial reports and payment of bills. Motion carried 4 - 0.

PUBLIC CONCERNS

Jerry Bartomolucci complimented Greenwood on his appearance on the Van Moe show. Bartomolucci also stated that the fountain faucet outside of the restrooms works backwards, the button should be pushed in to be used, right now the button needs to be pulled out to start the flow of water. Also the faucet at the fish cleaning station is out of order. Miller stated that the Port has contacted Burkhardt's regarding the faucet.

Fred Wright appeared on behalf of the brothers of John Adkins, F/V Tiger. He asked for patience as the family works through the process of trying to take control of the vessel. Greenwood explained that the seizure process will be halted as soon as the bills are paid to date. Lothman reported that the second posting for the F/V Tiger is ready

to be put onto the vessel; it just needs to be signed. Miller added that the boat is a liability for the Port. The commission did ask that the Port crew move the vessel in closer in effort to protect it from the elements.

Lorraine Vandecouvering congratulated the commission on their support and replacement of infrastructure.

NEW BUSINESS

FILLING OF BOARD VACANCY PURSUANT TO RES. NO. 2009-07

The Port received letters from three (3) qualified candidates for the commission vacancy. The appointee will serve through June 2011. Board reviewed the process with the public and questions to ask each candidate. Interviews were conducted in order of receipt of most recent letter of interest; Sarah Absher, Paul Daniels, and Joe Wrabek. It was noted that the Chair does not vote unless to break a tie. Commissioners submitted their ballots and Greenwood read ballots aloud. Votes were as follows: Browning voted for Daniels, Sause and Luquette voted for Absher. Absher was declared the winner (plurality of votes). Motion by Browning, second by Sause, to appoint Sarah Absher to position number 3 vacant seat. Motion carried 4 - 0.

Greenwood administered oath of office to Absher. Absher thanked Mr. Daniels and Mr. Wrabek before taking her seat on the board.

TRANSIENT MOORAGE POLICIES

The transient moorage issue will be tabled until the next meeting as there has not been enough time to put together another resolution or policy. Folkema asked that staff put together information regarding how much a different method would change Port income.

OLD BUSINESS

L-32 TCGH AMBULANCE QUARTERS LEASE

TCGH is amenable to a garage/land lease. Included in the packet was a projected five (5) year lease with a 3% annual increase. Nothing further has happened regarding the lease or replacement of building; however issues with the current building may speed up the process. The lease expired as of 10-31-2009.

COMMISSIONER CONCERNS

COMMISSIONER BROWNING

Browning was approached by a previous commissioner from the Port of Bandon regarding acquiring a hoist for the Port. The person has models that have worked previously for ports and have lawyers and information on finding funding. The best spot for the hoist would be the dock where Hoy Bros. used to be located. If the hoist is rated for up to 4.9 tons no licensing or certification is needed.

COMMISSIONER ABSHER

Wants to know what additional insurance the hoist will incur for the Port. Looked at the Port's strategic plan and would like to start strategic planning.

COMMISSIONER SAUSE

Oregon Ports Strategic planning meeting was very good. She felt like more was done to meet Port needs. Sause was very happy that consolidation with other ports seems to be off the table.

COMMISSIONER LUQUETTE

Was contacted again regarding the lot used by Tillamook Bay Boathouse because of the blackberry bushes encroaching property lines. Miller and Browning commented that the issue will be much easier to take care of at this point because of the crab gear moving.

COMMISSIONER FOLKEMA

Thanked Luquette for his volunteer work in the Port office to get the networking/computer issues figured out. Has jury duty in the morning (11/5/09) and if she is not selected she will be attending the Col-Pac meeting. Working on getting funding for the South Jetty, and has been encouraged by some recent conversations. The marina has been having some criminal activity, unfortunately it is in the area that no longer has a working camera. Folkema asked when the cameras might be fixed or replaced. Greenwood commented that we are waiting on bids right now.

STAFF REPORTS

Chris Miller (for David Olson) Again noted that the Port crew is concerned about the Tiger being on the transient dock and being in disrepair, the crew will move it at the earliest possible convenience weather permitting. Piers End

has been worked on and the cleanup is underway. Right now the crew is working on winterization around the Port.

Jessi Lothman (for Betty Thomas) the office will be posting the Tiger for the second time as soon as the paperwork is signed. Monday the Port office will be closed in observance of Veteran's Day. The general insurance policy will be coming due at the beginning of the year, it is a large expense, so the office just wanted to gear the commissioners for this expense. Thomas will be back in town tomorrow (11/5/09) and will be back in the office on Tuesday.

MANAGER REPORT

PIERS END

The apartment is in fairly good condition despite some tile work needing to be done in the bathroom. The lower level is in disarray, it needs to be cleaned up, some siding on the east side of the building needs to be replaced. One of the issues in leasing out the building is finding out what exactly the land use may be for this building.

INSURANCE

The new insurance packet has been received from Hudson Insurance; the staff will be looking over the packet this month. It will be ready for review and approval at December's meeting. The docks will no longer have coverage, and volunteers are not listed; these may be items to review with Cheryl Spellman with Hudson.

103-A S. SEVENTH ST.

Apartment is completely cleaned up and ready to go. No one is applying. Greenwood stated that he is hesitant to lower the deposits because it is a sort of insurance for the Port. Greenwood suggested that if there are no takers by next month's meeting that the monthly rent be lowered by \$50 (fifty dollars).

ENTERPRISE ZONE BOUNDARY CHANGE

A letter is included in packets from the County Economic Development department; the county would like to update the boundaries of the Enterprise zone. Housekeeping issue.

100 YEAR ANNIVERSARY

Jane Scott came out to the Shovel Turning ceremony and filmed for the 100 year anniversary documentary. Jack Graves contacted the Port and stated that he would be

interested in self-publishing the book for next year's Garibaldi Days.

OPPA STATE PORTS PLAN

Attended the planning meeting; several points made will benefit the Port. 1) Periodic review for strategic planning. 2) Including Capital Improvement plans that identify all big ticket outlay projects. 3) This plan will reward ports that are managed properly.

PUBLIC/PRIVATE PARTNERSHIP

Spoke Dave Leland and hoping to have more available next month. Greenwood shared an email from Doug Rosenberg, who objected to moving forward on the Old Mill development unless all moorage needs are met.

GATEWAY SIGN

Commissioner Luquette has found a grant opportunity for the Port. The grant application doesn't come out until mid-December. John O'Leary, Garibaldi City Manager, has encouraged the Port to submit a room tax request to assist with the sign.

COMMUNITY ARTS PROJECT

Still waiting.

CLEAN MARINA PROCESS

Ongoing, but not far off.

JETTY ROCK TOWN HALL MEETING

Town Hall meeting will be held Wednesday, December 9th at 6:00 p.m. at Garibaldi City Hall. The Port of Garibaldi commission meeting will be held directly afterward at Garibaldi City hall at 7:00 p.m.

ADJOURNED

The meeting adjourned at 9:02 p.m.

Respectfully Submitted,

Valerie S. Folkema, President

Robert Browning, Secretary/Treasurer