

**PORT OF GARIBALDI
MINUTES OF REGULAR MEETING
MAY 13, 2026**

CALL TO ORDER

President Folkema called the regular meeting to order at 7:00 p.m.

Commissioners present: Val Folkema, Bob Browning, Amanda Cavitt, Dane Winchester, Kelly Barnett (7:03pm).

Staff Present: Michael Saindon, Curtis Jepson, Evan Wallace, Claudia Maciel Jessi Coon.

Visitors: Mike Sussee, John Yates.

CHANGE TO THE AGENDA

None.

PUBLIC COMMENT

None.

CONSENT AGENDA

Items included: Approval of the April 8, 2026 Regular Commission Meeting Minutes and April Financial Reports and payment of bills.

Motion by Browning, second by Cavitt, to approve the consent agenda. Motion carried 4 - 0.

CORRESPONDENCE/PRESENTATIONS

None.

OLD BUSINESS

SOUTH JETTY.

Staff reported construction is progressing steadily. Rock hauling and placement continue, with additional material still expected to be delivered. Completion remains anticipated later this year, likely in the fall. Discussion included project logistics, contractor operations, and current material staging.

GRANTS.

Staff provided updates on ongoing grant work including:

Port Infrastructure Development Program (PIDP)

Community Project Funding

Oregon Parks and Recreation Department (OPRD)

Economic Development Administration (EDA)

Staff reported progress on engineering funding tied to the recently awarded federal support package and discussed continued efforts to pursue additional capital funding. Commissioners discussed future funding opportunities and next steps related to project readiness and updated cost estimates. Barnett asked about the progress on the Lost at Sea Memorial. Revised concepts are still pending from the engineer. Staff will continue follow-up and coordination with project partners.

DREDGING.

Permit materials have been submitted to:

U.S. Army Corps of Engineers

Oregon Department of State Lands

Oregon Department of Environmental Quality

DEQ review is underway. Coordination continues regarding permit timing and dredging windows.

Discussion also included coordination related to federal channel dredging, disposal site capacity, and future dredging planning.

EVENTS UPDATE.

Staff provided an update on the 2026 Seafood & Spirits Festival. Event preparations are underway and vendor participation is strong. Staff reviewed entertainment scheduling and logistics.

ADV/MOORAGE UPDATE.

Staff reported completion of an annual dock review identifying vessels requiring notice or further action. Approximately sixteen vessels have been identified for notification. Owners will be provided an opportunity to respond with corrective action plans before additional enforcement steps are taken.

L-01/L-24A NORTHWEST HARDWOODS UPDATE.

No formal update at this time. Staff continues communication efforts regarding the lease.

L-06 TILLAMOOK ESTUARIES PARTNERSHIP LEASE UPDATE.

Staff reported the current lease extension expires at the end of June. A meeting is scheduled with TEP representatives to discuss future plans and recommendations. Staff expects to return to the Commission with options at a future meeting.

NEW BUSINESS

RESOLUTION 2026-07 ADOPTING CONFIDENTIALITY NON DISCLOSURE.

Commission reviewed Resolution 2026-07 adopting a confidentiality and non-disclosure policy to be

incorporated into Port policy documents.

Motion Cavitt, second by Browning to adopt resolution 2026-07 adopting a confidentiality non-disclosure policy for commissioners and port staff. Motion carried 4 – 0.

RESOLUTION 2026-08 ADOPTING UNMANNED AIRCRAFT SYSTEM (DRONE) POLICY.

Saindon noted purchase of UAS Drone for the following purposes: Property and infrastructure surveying, documentation, emergency response, pollution response and observation. Staff also discussed training and FAA certification requirements.

Motion Browning, second by Winchester to approve Resolution 2026-08 adopting an unmanned aircraft system (drone) policy. Motion carried 4 – 0.

LAUNCH MACHINE REPLACEMENT DISCUSSION.

Staff reported the parking payment machine is aging and nearing replacement. Current issues include printer failure and outdated payment technology. Staff is reviewing replacement options including updated payment systems with tap and mobile payment capability and will return with quotes and recommendations. No action taken.

EXECUTIVE SESSION ORS 192.660(2)(I), MANAGER EVALUATION AND CONTRACT RENEWAL ACTION.

Following executive session related to General Manager evaluation and contract renewal:

General Manager Contract Renewal

Commission approved a 4% cost-of-living increase, 2% merit increase and renewal of General Manager contract.

Motion Browning, second by Cavitt to approve renewal of General Manager contract, cost of living and merit increases. Motion carried 4 - 0.

BREAK TO EXECUTIVE SESSION ORS 192.660(2)(E), NEGOTIATING REAL PROPERTY TRANSACTIONS.

Executive session called to order at 7:33 p.m.

Executive session closed at 7:43 p.m., 7:43 p.m.

Commission considered approval related to negotiated real property transaction involving Captain's Corner and lease transfer authorization. Commission authorized staff to proceed with negotiations and related lease documentation.

Motion Browning, second by Barnett to approve staff to negotiate a new lease for L-22 Captains Corner. Motion carried 4 – 0.

STAFF REPORTS

Jepson noted event site setup and preparations for Seafood & Spirits festival. Building/port shop relocation and storage improvements, the move should be finalized after Seafood & Spirits. Painting and grounds maintenance, sweeping and roadway cleanup and continued operational maintenance throughout Port facilities. Jepson noted that the City of Garibaldi did receive a \$250,000 grant to

repave 7th Street, but they are finding a potential lack of \$120,000. City crews asked if the port may be able to help. 7th Street repairs will not happen till jetty repairs are finished. Barnett asked if crew will be repainting tie down zones, Jepson noted yes and also repainting fire lanes.

Coon noted working on grants and working through banking solutions. Not hearing much from current financial institution. Included a comparison that was done and feels that Oregon Coast Bank is the best option for the port. Coon hopes to bring a resolution to the commission that will allow a banking change.

Saindon noted meeting with Oregon State Marine Board (OSMB). OSMB sent staff back two weeks later to discuss projects. OSMB is interested in funding Jerry Creasy Way project. Maintenance Assistance Grant is being reassessed and will likely help with a little more maintenance funding. Working on updated floating restrooms. Should only have one year left with the old floating restrooms.

Aerostar working on drone testing.

City of Garibaldi manager has parted ways with the city.

Meeting with Hudson Insurance to lower staff costs.

PNWA Summer conference is in Newport this year. PNWA asked Saindon to speak at the conference.

COMMISSIONER UPDATES

Winchester: none.

Cavitt: none.

Browning: also mentioned the Aerostar testing

Barnett: none.

Folkema: Looking forward to PNWA conference.

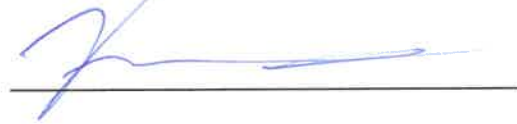
ADJOURNMENT

The meeting adjourned at 7:58 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Bob Browning', is written over a horizontal line.

Bob Browning, Vice-President

A handwritten signature in blue ink, appearing to read 'Kelly Barnett', is written over a horizontal line.

Kelly Barnett, Secretary/Treasurer

