



**PORT OF GARIBALDI  
MINUTES OF REGULAR MEETING  
APRIL 10, 2024**

**CALL TO ORDER**

President Folkema called the regular meeting to order at 7:00 p.m.

Commissioners present: Val Folkema, Kelly Barnett, Amanda Cavitt, Jaime Perez.

Staff present Michael Saindon, Jessi Coon.

Visitors: None.

**CHANGES TO AGENDA – None.**

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES/FINANCIAL REPORTS**

Folkema noted will continue to delay approval of financials until staff is comfortable with the program and the financials and program.

Motion by Barnett, second by Cavitt to approve February March 20 regular meeting minutes and March payment of bills. Motion Carried 3– 0.

**CORRESPONDENCE/PRESENTATIONS**

None.

**OLD BUSINESS**

**SOUTH JETTY UPDATE.**

Not much to update. Equipment is being delivered and should start seeing movement in 2 weeks.

### **ABANDONED/DERELICT VESSEL AND MOORAGE CONCERNS.**

In the seizure process for the F/V Hawk.

### **GRANTS UPDATE.**

Saindon noted in the process of restructuring Ports Infrastructure Development Program grant app. Have requested 28 letters of support and have received 20.

### **EVENTS UPDATE.**

Working on Garibaldi Days vendors and Seafood & Spirits 2024.

### **HAZ-MIT PLAN.**

Nothing new.

### **ODOT 101 PROJECT/RAIL CROSSINGS.**

Reached out to ODOT. Will be opening bids April 25<sup>th</sup>. If all goes well may start construction by the end of June. Barnett asked about the easement with the Old Mill property. Saindon noted contact with the corporate office. Folkema asked if Saindon is helping with the information flow. The jetty project seems wired, but the 101 project will need help.

### **BOAT BASIN DREDGE PROJECT.**

Writing a letter to OIPCB. May need a special session to review loan terms and agreement. Saindon noted some agencies have stepped in with other ports and tried to get in-water work windows shortened. Looking at setting some standards with the dredge group. Also working on an RFP for dredge permitting.

### **TILLAMOOK ESTUARIES PARTNERSHIP UPDATE.**

No update. Liane stepped back until funds are raised. Will need to reassess current lease. Folkema noted the need for a capital campaign, but may not have enough capacity.

## **NEW BUSINESS**

### **RESOLUTION 2024-04 ESTABLISHING IMMUNITY.**

Cities, counties and special districts are able to opt into this recreational immunity by resolution.

Motion Perez, second by Barnett to approve Resolution 2024-04 opting in to the recreational immunity plan via resolution. Motion carried 3 – 0.

### **SPEED LIMIT DISCUSSION.**

Saindon noted from Biak Avenue south on the 7<sup>th</sup> Street and Mooring Basin loop 25 seems too fast with all things considered. 15 mph seems more appropriate for the port/

City roads will need to be taken to the city planning committee. Barnett noted feels too slow. Maybe temporarily, but not forever. Folkema noted concern about the amount of activity. Saindon noted will come back with more answers.

#### **EMPLOYMENT – SECURITY AND CODE ENFORCEMENT.**

Saindon noted hired Richard Charbonneau for the maintenance position. For the Security and Code position the port received 17 applicants, narrowed down to 9 interviews. Had panel interviews and narrowed it down to two. After a second interview Mike Makinster was hired. Folkema asked if the name was the same as the local family and Makinster Road. It was noted yes, he is part of the local Makinsters.

#### **STAFF REPORTS**

Coon noted has heard from the auditor, going through health issues and will try to catch up. Working on grants and the budget.

Saindon noted letter written for Special Districts (SDAO) and approved.

Saindon noted he and Folkema have a meeting with USACE Sam Lynch coming up.

Saindon noted meeting with Pacific Oyster. They are looking at tightening up the space that they are leasing and only leasing the space they are using. May need to survey. Only looking at harvesting oysters 4-5 more years.

Maintenance crew working on fixes for American Avenue. 30 yards of gravel coming to fix potholes.

Saindon noted June 28 change of command at USCG Station Tillamook Bay.

L-24B executed and sale completed.

Saindon noted medical leave and vacation time coming up.

#### **COMMISSIONER CONCERNS**

Perez – no concerns, but congratulations on vacation time coming up.

Cavitt – Noted Oregon and Washington Spring Break saw approximately 20% less traffic. Seems a lot quieter. Folkema noted charters are getting out. Not as many people from Washington out and about. Discussion about meeting with Devlin about a tourism

campaign.

Barnett – asked Saindon to request the city replace some signs. Saindon noted the signs have been ordered. Barnett noted drains on Commercial Avenue full of gravel. Barnett also asked about Jepson looking under the dock and taking current structural assessment and pictures. Saindon noted that Jepson did go under and look, took pictures and documented what he saw. Discussion about the street signs and billing the city. Saindon also noted that the City of Garibaldi asked the port to submit a TLT request to help with public restroom supplies.

Folkema – noted will catch up with Devlin when she is back from vacation. ColPac has helped small businesses in the past. Mary MacArthur noted that the small business concern is something that ColPac would be interested in.


#### **ADJOURNMENT**

The meeting adjourned at 7:56 p.m.

Respectfully Submitted,

  
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Valerie Folkema, President

ATTEST:

  
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Kelly Barnett, Secretary/Treasurer